3 Forest Park Drive, Farmington, CT 06032 Tel: (860) 674-0123 Fax: (860) 674-0170

FINANCIAL STATEMENT REQUIREMENTS

PRESENT THIS INFORMATION TO YOUR ACCOUNTANT

All year End and Interim Statements must include:

- Cover letter of accountant (on their letterhead) describing the scope of their work. In
 the case of the company's first financial statement, the preparer's cover letter must
 contain information outlining when the business started, the date of the year-end,
 and comments (if applicable) concerning any affiliated companies still in existence or
 recently discontinued.
- Balance Sheet
- Income Statement
- Statement of cash flow
- Footnotes

BONDS UP TO \$250,000.00

Compiled year-end and six-month interim financial statements are required.

BONDS OF \$250,000.00 TO \$5,000,000.00

Reviewed year-end financial statements are required. The six-month interim financial statement may be either reviewed or compiled.

BONDS OVER \$5,000,000.00

Audited year-end financial statements are required. The six-month interim financial statement may be either audited or reviewed.

CASH BASIS FINANCIAL STATEMENTS ARE NOT ACCEPTABLE